

The Human Trafficking Institute

Legal Intern

Job Description | November 2018

Institute's Mission

The Human Trafficking Institute exists to decimate modern slavery at its source by empowering police and prosecutors to stop traffickers. Working inside criminal justice systems, the Institute provides the embedded experts, world-class training, investigative resources, and evidence-based research necessary to free victims.

General Description

The Legal Intern will perform research, writing, and management duties to support the Institute's legal department. Projects will include writing articles on complex issues impacting human trafficking law, tracking federal appellate decisions in human trafficking cases, managing the Institute's Amicus Project, spearheading the Institute's mandatory restitution campaign, and supporting the development and publication of the 2018 Federal Human Trafficking Report.

The Legal Intern position requires a 12 hour per week commitment, for the spring semester beginning January 2019. The Legal Intern should be available to work out of the Institute's Merrifield, Virginia office near the Dunn Loring-Merrifield Metro Station. The Legal Intern will report directly to the Legal Advisor.

Responsibilities

- Research and write case notes, articles, and Insight pieces on legal issues impacting human trafficking law.
- Maintain a database on recent federal appellate case law in the area of human trafficking.
- Track *amicus curiae* opportunities and file briefs in federal circuit court cases dealing with human trafficking issues.
- Build and maintain a database of judges and attorneys with active human trafficking cases to send the Institute's restitution resource guide.
- Participate in detailed review process of completed data entries in Federal Human Trafficking database.

Skills and Experience

- Must be a current 2L or 3L
- Strong legal research and writing ability
- Meticulous attention to detail; strong time management and organizational skills
- Ability to efficiently and independently produce a professional work product
- Proactive and innovative problem solver

- Team player with a sustained positive attitude
- Prior experience with Pacer and WestLaw preferred

To Apply

Applicants should submit a cover letter, resume, and three references to applications@traffickinginstitute.org by December 31, 2018. Applications will be considered on a rolling basis.