HTI’s Mission
The Human Trafficking Institute exists to decimate human trafficking at its source by empowering police and prosecutors to stop traffickers. Working inside criminal justice systems, HTI provides the embedded experts, world-class training, investigative resources, and evidence-based research necessary to assist victims.

General Description
The Project Attorney will assist in the development and publication of the 2021 Federal Human Trafficking Report. They will focus primarily on the collection and analysis of data from federal human trafficking cases. Through detailed review of criminal and civil human trafficking cases, the Project Attorney will support the report’s authors in the identification of current trends in federal human trafficking cases and the publication of a comprehensive written report documenting the key findings. The Project Attorney position is remote and requires a 20-40 hour per week commitment, for a minimum of three months, with the possibility of a month-to-month extension. The Project Attorney role is at-will, receiving $25.00 per hour and will report to the Senior Project Attorney.

Responsibilities
• Identify federal human trafficking cases by conducting comprehensive and detailed searches on a variety of online platforms, including PACER, Westlaw, and Google.
• Review key case documents of federal human trafficking cases, including pleadings, judicial opinions, and relevant media sources.
• Ensure precise and complete data entry into online data management system.
• Participate in detailed review process of completed data entries to minimize errors and promote accuracy.

Skills and Experience
• J.D. or equivalent law degree required.
• Meticulous attention to detail.
• Strong time management and organizational skills.
• Ability to produce a professional work product efficiently and independently.
• Proactive and innovative problem solver.
• Team player with a sustained positive attitude.
• Prior experience with Salesforce, PACER, and Westlaw preferred.

To Apply
Please submit your résumé and cover letter to angela.gray@traffickinginstitute.org. Applications will be considered on a rolling basis. The anticipated start date is August 14, 2021.