

# HUMAN TRAFFICKING

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## INSTITUTE

### **Associate Legal Counsel (*Remote*)**

#### **Job Description - August 2021**

#### **Human Trafficking Institute's Mission**

Human Trafficking Institute (HTI) exists to decimate modern slavery at its source by empowering police and prosecutors to stop traffickers. Working inside criminal justice systems, HTI provides the embedded experts, world-class training, investigative resources, and evidence-based research necessary to free victims.

#### **General Description**

The Human Trafficking Institute (HTI) seeks an experienced human trafficking attorney to join its legal team as an Associate Legal Counsel. The Associate Legal Counsel will be a vital member of HTI's growing legal team and report to the Director of Legal Engagement. The successful candidate will have a team-player approach and experience as a state or federal prosecutor responsible for prosecuting human trafficking cases.

The Associate Legal Counsel primarily will be responsible for the development, authorship, and publication of HTI's annual Federal Human Trafficking Report, a one-of-a-kind legal resource that reports on the federal enforcement efforts to combat human trafficking in the United States. To ensure the accurate, timely, and impactful publication of this Report, the Associate Legal Counsel will supervise a team of project attorneys to identify and analyze cases for the Report, as well as direct the data analysts responsible for building and monitoring the centralized database of all cases and datasets used to build the Report. The Associate Legal Counsel will shape the annual content of the Report by seeking feedback from internal and external stakeholders, including government agencies, survivor leaders, and other NGOs. The Associate Legal Counsel will prepare and coordinate targeted briefings to maximize the Report's utility to the anti-trafficking community and to develop best practice materials and recommendations based on the Report's findings.

The Associate Legal Counsel will be a critical member of HTI's Thought Leadership team, which is responsible for HTI's legal and policy advocacy efforts, including identifying and shaping policy agendas and proposed legislation that promote HTI's model by encouraging specialized victim-centered investigative and prosecution units in the United States and internationally. The Associate Legal Counsel will play an important role in building HTI's domestic and international programs by working with program teams to develop innovative and effective programs and initiatives for human trafficking practitioners, including other prosecutors and law enforcement, private attorneys, and legal scholars working to combat trafficking.

The Associate Legal Counsel also will support HTI's program teams in Uganda and Belize by preparing legal research, best practice resources, and providing technical training support for HTI's country program teams seeking to build specialized enforcement capacity in HTI partner countries' criminal justice systems.

### **Minimum Qualifications**

- 5+ years of post-JD legal experience.
- At least 2 years state and/or federal prosecution experience with a focus on special victims' cases, including human trafficking cases.
- Excellent legal research and writing skills.
- Well-developed analytical and critical reasoning skills in the areas of data analysis and complex case review and advocacy, as evidenced by producing written reports or litigation memoranda based on objective data and case analysis.

### **Preferred Qualifications**

- Judicial clerkship or equivalent post JD fellowship experience.
- Experience developing curricula and providing training on human trafficking prosecutions and related topics.
- Experience analyzing international legal frameworks and developing policy recommendations on best practices for vulnerable populations, including those vulnerable to or survivors of human trafficking.
- Experience living and working in a country other than the United States, including international advocacy or volunteer experience; either in non-profit, government, or advocacy on behalf of vulnerable populations or human trafficking.
- Knowledge of Salesforce or similar electronic databases or platforms.
- Experience representing victims of human trafficking or victims of similar crimes.
- Appellate advocacy experience preparing appellate briefs based on complex areas of the law.

### **Critical Qualities**

- Excellent communication and relationship-building skills.
- Natural and innovative problem solver with a self-starter attitude.
- Demonstrated ability to build and convene teams of internal and external stakeholders around important issues to drive results-driven strategies and effective outcomes.
- Multi-tasker with the ability to intake feedback from various team members and produce thoughtful proposals for programmatic development and execution.
- Ability to pay close attention to details while maintaining an eye on the big picture goals of the organization.

### **Travel**

- Some international and domestic travel will be required.

### **To Apply**

This is a full-time position with competitive salary and benefits commensurate with experience. Applicants should submit a resumé, a cover letter outlining relevant experience and three professional references to [Applications@TraffickingInstitute.org](mailto:Applications@TraffickingInstitute.org). Applications will be accepted until the position is filled.